



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, September 15, 2015 – City Council Chambers
12:00 p.m.**

~~~~~

**WITH Mayor D. Canfield, Councillor M. Goss, Councillor R. McMillan, Councillor D. Reynard, Councillor L. Roussin, Councillor S. Smith, Councillor C. Wasacase**

**Staff:** Karen Brown, CAO, Heather Kasprick, Manager of Legislative Services/City Clerk, Lauren D'Argis, Corporate Services Manager, Colleen Neil, Recreation Services Manager, Warren Brinkman, Fire & Emergency Services Manager, Tara Rickaby, Planning Administrator, Jennifer Findlay, EDO

## **Call to Order**

**Mayor Canfield called the meeting to order and Councillor Smith delivered a blessing.**

**A moment of silence was held following the blessing in respect and memory of our fellow employee Bimal Adhikari who passed away tragically in a car accident last week.**

## **Public Information Notices as per By-law Number 144-2007**

**Mayor Canfield then read the following notices:-**

As required under Notice By-law #144-2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Set Council remuneration rates
- Authorize an appropriation of up to \$61,901 from contingency reserves to offset the budgeted costs related to professional services by Clear Logic
  - Authorize an additional allocation of \$8,000 to be funded through contingency reserves related to the City's non-union pay equity plan and salary grid reviews
  - Add storage rental fees for the Keewatin Memorial Arena to the Tariff of Fees and Charges bylaw

## **Confirmation of Minutes**

**1. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Meeting held August 11, 2015
- Special Meeting held September 8, 2015

## Declaration of Pecuniary Interest & General Nature Thereof

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

- Councillor R. McMillan declared an indirect pecuniary interest related to Resolution number 6 regarding Financial Statements as his spouse is a member of the Kenora Police Services Board and receives remuneration.

## Deputations

None

## Additions to the Agenda

None

## Keewatin Non-Profit Housing Appointment

### 2. Moved by R. McMillan, Seconded by M. Goss & Carried:-

That Council of the City of Kenora hereby appoints Darlene Thomson to the Keewatin Municipal Non Profit Housing Corporation for the term at the pleasure of Council.

## Kenora Age Friendly Consultants Contract

### 3. Moved by R. McMillan, Seconded by M. Goss & Carried:-

That Council hereby authorizes the Mayor and Clerk to enter into a Consulting Contract between the Corporation of the City of Kenora and HTFC Planning & Design for the purposes of the development an Age-Friendly Plan; and further

That three readings be given to a by-law for this purpose.

## Council Remuneration

### 4. Moved by R. McMillan, Seconded by M. Goss & Carried:-

That Council hereby approves Council Remuneration to be set at the following rates effective 1 January 2015:

|         | Annual<br>Remuneration | Per<br>Diems |
|---------|------------------------|--------------|
| Mayor   | \$ 31,897              | \$ 175       |
| Council | \$ 15,949              | \$ 175       |

; and further

That Council hereby approves an update to the City Council Annual Remuneration Policy #CC-15-1 to remove any references specifically to 2012 and 2013 which are no longer applicable; and further

That notice is hereby given that Council intends to pass a by-law setting out Council remuneration rates for 2015 in accordance with Notice By-law #144-2007; and further

That bylaw number 133-2011 be hereby repealed; and further

That the appropriate by-law be passed for these purposes.

## **City of Kenora Human Resources Strategy**

### **5. Moved by R. McMillan, Seconded by M. Goss & Carried:-**

That Council hereby approves the Human Resource Management (HRM) Strategy dated August 2015 as developed by Clearlogic Consulting Professionals; and further

That Council hereby approves an appropriation of up to \$61,901 from the City's Contingency Reserve to offset the budgeted costs related to professional services provided by Clearlogic, including the development of the HRM Strategy; and further

That Notice is hereby given that Council intends to amend its 2015 operating budget at its September 15<sup>th</sup> meeting for this purpose; and further

That the appropriate by-law be passed for this purpose.

## **July 2015 Financial Statements**

### **6. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as July 31, 2015.

**Councillor McMillan abstained.**

## **Kenora Assembly of Resources Tax Receipt Request**

### **7. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

That as requested by the Kenora Assembly of Resources (Harbourfront Services) (hereinafter called KAR), the Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$1,000 or greater made to the City of Kenora from September 16, 2015 to September 30, 2017, unless otherwise specified, to be used specifically towards the Street Straight program; and further

That the City accepts the donations in keeping with City's commitment to the KAR agreement to assist in the development of further public/private sector partnerships.

## **Kenora Senior Housing Forum Funding Agreement**

### **8. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

That Council hereby acknowledges that the CAO and EDO entered into an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister Responsible for Seniors Affairs under the authority delegated for the purposes of a Seniors Housing Forum; and further

That three readings be given to a by-law for this purpose.

## **Intercity Bus Transportation Resolution of Support**

### **9. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

Whereas the Ontario Ministry of Transportation is examining how people travel between communities by intercity bus; and

Whereas this review may result in changes to the regulations that govern the operation of intercity bus services across the Province and in particular in Northern Ontario; and

Whereas although intercity bus service is an essential service for many residents of Northwestern Ontario, successive governments have allowed the service to be reduced and in some areas eliminated as the regulations moved away from a concept of cross subsidization whereby operators on a particular route used the profits from the more lucrative routes to subsidize the service to the more remote parts of the province; and

Whereas only Minaki, Sioux Lookout, Collins, Armstrong, Nakina, Longlac and Hornepayne have scheduled VIA Rail passenger service; and

Whereas only Fort Frances, Kenora, Dryden, Sioux Lookout, Nakina and Thunder Bay have scheduled air passenger service (other than the remote First Nation communities); and

Whereas residents without a personal vehicle must rely on family, friends or in many cases non-urgent transportation by Emergency Medical Service paramedics for transportation to major centres particularly for health reasons as intercity bus service is either inadequate or none existent; and

Whereas the same Ministry of Transportation has been conducting an analysis of the multi-modal transportation needs of Northern Ontario for the past three years and is approximately one year away from completing the study and recommending a plan for Northern Ontario; and

Whereas the Northwestern Ontario Municipal Association has requested that the Ontario Government set aside future infrastructure funds for the implementation of the Multimodal Transportation Study; and

Whereas it would be prudent for the Northern Ontario portion of the current study of intercity bus service to be suspended and referred to the Multi-modal Transportation Study for incorporation into the long term plan;

Therefore be it Resolved that the City of Kenora calls on the Ministry of Transportation to refer all matters related to any reform of the intercity bus transportation regulations applicable to Northern Ontario to the Northern Ontario Multimodal Transportation Study, and further

That the Ministry of Transportation Multimodal Transportation Study pay particular attention to the manner in which all modes of passenger transportation can be enhanced throughout Northwestern Ontario; and further

That copies of this resolution be filed with the EBR, and copied to the Minister of Transportation for Ontario, the Minister of Northern Development and Mines, the Minister of Natural Resources, the MPP for Kenora-Rainy River, NOMA, NOACC and the Common Voice Northwest Transportation Task Force.

### **Pay Equity and Salary Survey Reviews**

#### **10. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves an additional allocation in the amount of \$8,000.00 to be funded through the Contingency Reserve for professional services provided by Marianne

Love Consulting Services Inc. related to the City's non-union pay equity plan and salary grid reviews; and further

That in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend its 2015 Operating and Capital Budget at its September 15, 2015 meeting to withdraw funds from the Contingency Reserve in the amount of \$8,000.00 to offset the cost of these services; and further

That Council gives three readings to a by-law to amend the 2015 budget for this purpose.

### **Provincial Offences Write-offs**

#### **11. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora hereby approves the write off receivables list from the Provincial Offences department for the period of January 1, 2008 to December 31, 2008 in the amount of \$13,046.94.

### **Small Communities Fund Application**

#### **12. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council authorizes a funding application to the Small Communities Fund (SCF) for the Matheson Street Renewal.

### **Adoption/Approval of Various Committee Minutes**

#### **13. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- August 11 – Event Centre Committee
- August 26 – Heritage Kenora Committee; and

That Council hereby receives the following Minutes from other various Committees:

- May 19, June 16, & July 21 – Planning Advisory Committee
- May 26 – District of Kenora Home for the Aged Board of Management
- June 18 – Kenora District Services Board
- June 26 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

### **Stantec Consulting Agreement**

#### **14. Moved by D. Reynard, Seconded by R. McMillan & Carried:-**

That Council hereby authorizes the Mayor and Clerk to enter into a professional services agreement with Stantec Consulting Ltd. for the provision of a proposed Event Centre business case; and further

That three readings be given to a by-law for this purpose.

### **Storage Fees for Keewatin Memorial Arena**

#### **15. Moved by D. Reynard, Seconded by R. McMillan & Carried:-**

That Council hereby approves storage rental fees in the amount of \$525 (plus HST) be added to our Tariff of Fees and Charges Bylaw to reflect locker fees for the Keewatin Memorial Arena; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its September 15, 2015 meeting to give effect to these rates outlined in the revised Schedule "B"; and further

That by-law number 115-2015 be hereby repealed.

### **Museum Annex Lease Agreement**

#### **16. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council hereby approves an amendment to the lease agreement between the City of Kenora and Coulis Connection for the use of the Lake of the Woods Museum Annex, adjusting the monthly rent from \$1,000 + HST to \$500 + HST, effective October 1, 2015 and continuing to the termination of the lease on June 30, 2016.

### **Common Ground Research Forum Funding Agreement**

#### **17. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

That three readings be given to a bylaw to authorize an agreement with the Northern Ontario Heritage Fund to support conference costs for the Common Ground Research Forum; and further

That acting CAO Warren Brinkman be authorized to execute this agreement on behalf of the City.

### **Kenora Airport Authority Resolution of Support**

#### **18. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby supports the Kenora Airport Authority's Core Area project and their applications for funding to this project to funders FedNor and Northern Ontario Heritage Fund and other funders to complete the project.

### **ATV/ORV By-Law**

#### **19. Moved by L. Roussin, Seconded by R. McMillan**

That the Council of the City of Kenora adopts a by-law to control the use of off-road vehicles (ORV), including all-terrain vehicles (ATV) within the City of Kenora; and further

That By-law 157-2008, being a by-law to authorize the use of all-terrain vehicles on highways and to regulate their use in the City of Kenora be hereby repealed.

**Councillor Smith introduced a motion to amend Motion #19 as follows:-**

### **Amendment to Motion Number 19**

#### **19a. Moved by S. Smith, Seconded by M. Goss**

That the bylaw authorized in Motion #19 on today's agenda with respect to the ATV/ORV bylaw be hereby amended as follows:

- That the 'safety zone' established in bylaw #157-2008 as outlined in Schedule A to such bylaw be included in Schedule A to bylaw number 140-2015 to include the Harbourtown Centre

- **A recorded vote was requested by Councillor Goss on Motion # 19a:**

| <b>Recorded Vote</b> | <b>AYE</b> | <b>NAY</b> | <b>Dec. of Interest</b> | <b>Absent</b> |
|----------------------|------------|------------|-------------------------|---------------|
| Councillor Goss      | <b>X</b>   |            |                         |               |
| Councillor McMillan  |            | <b>X</b>   |                         |               |
| Councillor Reynard   | <b>X</b>   |            |                         |               |
| Councillor Roussin   |            | <b>X</b>   |                         |               |
| Councillor Smith     | <b>X</b>   |            |                         |               |
| Councillor Wasacase  |            | <b>X</b>   |                         |               |
| Mayor Canfield       |            | <b>X</b>   |                         |               |

**The Clerk declared Motion #19a defeated.**

- **A recorded vote was then requested by Mayor Canfield on Motion #19:**

| <b>Recorded Vote</b> | <b>AYE</b> | <b>NAY</b> | <b>Dec. of Interest</b> | <b>Absent</b> |
|----------------------|------------|------------|-------------------------|---------------|
| Councillor Goss      |            | <b>X</b>   |                         |               |
| Councillor McMillan  | <b>X</b>   |            |                         |               |
| Councillor Reynard   |            | <b>X</b>   |                         |               |
| Councillor Roussin   | <b>X</b>   |            |                         |               |
| Councillor Smith     |            | <b>X</b>   |                         |               |
| Councillor Wasacase  | <b>X</b>   |            |                         |               |
| Mayor Canfield       | <b>X</b>   |            |                         |               |

**The Clerk declared Motion #19 carried.**

### **ATV/ORV By-Law**

#### **19. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the Council of the City of Kenora adopts a by-law to control the use of off-road vehicles (ORV), including all-terrain vehicles (ATV) within the City of Kenora; and further

That By-law 157-2008, being a by-law to authorize the use of all-terrain vehicles on highways and to regulate their use in the City of Kenora be hereby repealed.

### **Water Wastewater Systems Monthly Report**

#### **20. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the July 2015 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Coney Island Park Contract Extension**

#### **21. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council authorizes the Mayor and Clerk to enter into an extension agreement with Jennifer Schott for the operation and maintenance of Coney Island Beach Concession and Coney Island Park in the amount of \$12,000 (plus HST); and further

That the appropriate bylaw be passed for this purpose.

**FoTenn Consulting Contract**

**22. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council authorizes the Mayor and Clerk to enter into an extension agreement with FoTenn Planning/Design/Landscape Architecture to provide planning services for a period of six (6) months, from October 16, 2015 to April 15, 2016, on an "as required basis"; and further

That the appropriate bylaw be passed for this purpose.

**K.P.D.S.B. Lease Agreement (BBSS)**

**23. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That the Mayor and Council be hereby authorized to enter into a lease agreement with the Keewatin-Patricia District School Board for a period of 10 years, reviewable after 5 years, for the use and maintenance of certain works on municipal lands; and further

That the appropriate bylaw be passed for this purpose; and further

That By-law Number 5-2002 be hereby repealed.

**Beaches, Parks & Trails Consulting Contract**

**24. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby authorizes the Mayor and Clerk to enter into a Consulting Contract between the Corporation of the City of Kenora and Scatliff + Miller + Murray to update the Beaches Parks and Trails Concept Plan (2010) to include Norman Park and Keewatin Beach; and further

That three readings be given to a by-law for this purpose; and further

That By-law Number 94-2015 be hereby repealed.

**Screened Winter Sand Tender**

**25. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the following tenders for the 2015 supply and delivery of 9,200 tonnes of screened winter sand, be received:

|                                        |                              |
|----------------------------------------|------------------------------|
| Green Dream International , AR USA     | \$43.42 per tonne, HST extra |
| Ivor Hulmes & Sons Contracting Ltd. CA | \$20.00 per tonne, HST extra |
| Joe Neniska & Sons Ltd. CA             | \$15.75 per tonne, HST extra |

; and further

That the tender received from Joe Neniska & Sons Ltd., in the amount of \$15.75 per tonne, HST extra, be hereby accepted.



## **Approval of By-laws**

### **26. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the following By-laws be now read a **First & Second Time**, and approved in their present form and presented for **Third & Final** Reading:~

- #129-2015** – Confirm the proceedings of Council
- #130-2015** – HTFC Planning & Design Agreement
- #131-2015** – Amend Council Remuneration Policy #CC-15-1
- #132-2015** – Establish Council Remuneration
- #133-2015** – Budget Amendment (HR Management Strategy)
- #134-2015** – Kenora Senior Housing Forum Funding Agreement
- #135-2015** – Budget Amendment (Pay Equity & Salary Survey Reviews)
- #136-2015** – Stantec Consulting Agreement
- #137-2015** – New Tariff of Fees & Charges (Keewatin Arena storage fees)
- #138-2015** – Museum Annex Lease Agreement
- #139-2015** – Common Ground Research Forum Funding Agreement
- #141-2015** – Coney Island Park Contract Extension
- #142-2015** – FoTenn Planning Services Agreement
- #143-2015** – K.P.D.S.B. Lease Agreement
- #144-2015** – Scatliff + Miller + Murray Consulting Contract

## **Approval of By-law**

### **27. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That the following By-law be now read a **First & Second Time**, and approved in its present form and presented for **Third & Final** Reading:~

- #140-2015** – ATV/ORV By-Law

## **Proclamations**

- ✓ October 4-10 – National Fire Prevention Week
- ✓ October 8 - 15<sup>th</sup> Annual Child Care Worker ECE Appreciation Day
- ✓ October - National Occupational Therapy Month

## **Announcements**

### **The following was highlighted by Council:**

- Councillor Smith highlighted the next steps on the Beaches, Parks and Trail projects
- Councillor Goss encouraged people to visit our website and look at the trails area. The work is extensive and has great detail for people wanting to enjoy our trails
- Mayor Canfield invited everyone to Community Safety night tonight 4-7 p.m. under the tent
- The public is welcome to the kick-off event tomorrow for the 2017 Canada Summer Games
- Councillor McMillan noted that there is a bicycle team coming through Kenora tomorrow in support of childhood cancer awareness

**Adjourn to Closed Session**

**28. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following:-

- i) Proposed or Pending Acquisition or Disposition of Land (1 item)**
- ii) Labour Relations (3 items)**

**Reconvene to Open Meeting**

Council reconvenes to open session at 2:31 p.m. with no reports from its closed session.

**Close of Meeting**

**29. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That this meeting be now declared closed at 2:32 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2015**

.....  
**Mayor**

.....  
**City Clerk**